

Bi-State Regional Commission

Joint Purchasing Council Vendor Information Form

(Please print clearly and return to Bi-State)

Date: _____

Name of Company:		
Company Mailing Address:		
City:	State:	Zip Code:
Authorized Person's name:		Title:
Authorized contact person's phone numbers:		
Office:	Mobile	Fax:
Authorized contact person's e-mail address:		
Company's website address:		
Company's FEIN number:		Number of Years in Business:
<p>JPC Policy Requires: For businesses located within the counties of Scott or Muscatine, Iowa or Henry, Mercer or Rock Island, Illinois, a copy of your <u>Business Registration Certificate</u> and a <u>Certificate of Good Standing/Existence from the domestically registered state</u>. All must be attached or on file with the JPC at the time of bid opening.</p> <p>Iowa certificates attached _____ Illinois certificates attached _____</p> <p>If records are already on file with our office, a new copy does not need to be sent. Vendor must verify that a copy is on file.</p>		
<p>JPC Policy Requires: For businesses located within Iowa or Illinois, but NOT located within the counties of Scott or Muscatine, Iowa or Henry, Mercer or Rock Island, Illinois, a copy of your <u>Business Registration Certificate</u>, <u>Certificate of Good Standing/Existence with your registered State</u> and a <u>Certificate of Authority to Transact Business from the foreign state</u>. All must be attached or on file with the JPC at the time of bid opening.</p> <p>Iowa certificates attached _____ Illinois certificates attached _____</p> <p>If records are already on file with our office, a new copy does not need to be sent. Vendor must verify that a copy is on file.</p>		
<p>JPC Policy Requires: For businesses that are NOT located within Iowa or Illinois, a copy of your <u>Business Registration Certificate</u>, <u>Certificate of Good Standing/Existence with your registered State</u> and a <u>Certificate of Authority to Transact Business from Iowa and Illinois</u>. All must be attached or on file with the JPC at the time of bid opening.</p> <p>Iowa certificates attached _____ Illinois certificates attached _____ Domestic State Certificates attached _____</p> <p>If records are already on file with our office, a new copy does not need to be sent. Vendor must verify that a copy is on file.</p>		
(Proof of registration is required from each state prior to bid opening for any JPC bid.)		

Place a check in front of all items the supplier is able to provide.

<input type="checkbox"/>	Office calendars	<input type="checkbox"/>	Water System Couplings
<input type="checkbox"/>	Printer/fax cartridges and supplies (3 times yearly) (New in box OEM cartridges only)	<input type="checkbox"/>	Water System Fittings
<input type="checkbox"/>	White copier paper (3 times yearly)	<input type="checkbox"/>	Water System Leak clamps
<input type="checkbox"/>	Computer plotter paper (3 times yearly) (large rolls)	<input type="checkbox"/>	Water System Retaining glands
<input type="checkbox"/>	Janitorial rough paper products	<input type="checkbox"/>	Water System Ductile iron pipe
<input type="checkbox"/>	Personal hygiene items (hand soap, shampoo, feminine products)	<input type="checkbox"/>	Upside-down marking paint
<input type="checkbox"/>	Cleaning chemicals (for restrooms, windows, floors, pet/animal enclosures, (recreation areas) (RTU)	<input type="checkbox"/>	Municipal water treatment chemicals
<input type="checkbox"/>	Insect repellant (flying insects and personal use)	<input type="checkbox"/>	Ice melt
<input type="checkbox"/>	Vinyl, Latex and Nitrile Gloves	<input type="checkbox"/>	Fertilizer
<input type="checkbox"/>	Garbage can liners	<input type="checkbox"/>	Herbicides
<input type="checkbox"/>	Food service supplies (plates, cups, bowls, foil, etc)	<input type="checkbox"/>	Pesticides
<input type="checkbox"/>	Envelopes	<input type="checkbox"/>	Fungicides
<input type="checkbox"/>	Batteries	<input type="checkbox"/>	Pond colorants
<input type="checkbox"/>	Street sign posts & hardware	<input type="checkbox"/>	Wetting agents
<input type="checkbox"/>	Street sign faces & related materials	<input type="checkbox"/>	Line chalk
<input type="checkbox"/>	Fire hydrants	<input type="checkbox"/>	Surface drying compound
<input type="checkbox"/>	Water System valves & valve boxes	<input type="checkbox"/>	Turf grass seed (Midwest)
<input type="checkbox"/>	Water System repair clamps	<input type="checkbox"/>	Midwest prairie, wildflower & rain garden grass seed mixes
<input type="checkbox"/>	Water System couplings	<input type="checkbox"/>	

Patty Pearson, Joint Purchasing Council Coordinator
 Bi-State Regional Commission, 1504 Third Avenue, Rock Island, IL 61201
ppearson@bistateonline.org
 Fax: (309) 793-6305
 Phone: (309) 793-6302 ext.138