

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, June 25, 2025, 3:30 p.m.
Rock Island County Office Building
1504 Third Avenue, Third Floor County Board Room
Rock Island, IL

MEMBERS PRESENT: Brad Bark – Chair; Maria Bribriesco; Richard “Quijas” Brunk; Danny Chick; Michael Davis; Jean Dickson; Robert Gallagher; Ashley Harris; Ralph Heninger; Marshall Jones; Jerry Lack; Michael Limberg; Ross Paustian (for John Maxwell); Marcy Mendenhall; Drue Mielke; Scott Naumann; Sangeetha Rayapati; Eileen Roethler; Lynn Segura (for Reggie Freeman); Jeff Sorensen; Rich Volkert

MEMBERS ABSENT: David Adams; Mike Bartels; Kippy Breeden; Kimberly Callaway-Thompson; Rick Dunn; Dan McNeil; Gary Moore; Randy Moore; Jazmin Newton; Dylan Parker; Rick Schloemer; William Stoermer

OTHERS PRESENT: William Gillespie, Mayor of McCausland

STAFF PRESENT: Lisa Ahern, Sarah Grabowski, Gena McCullough, Bryan Schmid

Chair Bark called the meeting to order at 3:33 p.m.

1. Approval of the May 28, 2025 Minutes. Mayor Limberg motioned to approve the minutes of the May 28, 2025 meeting as presented. Mr. Sorensen seconded, and the motion passed unanimously.
2. Treasurer’s Report. Mayor Volkert presented the Treasurer’s Report for the month ending May 31, 2025, noting an ending total bank book balance of \$592,540.82. Mayor Volkert moved the report be accepted as written and mailed. Mr. Davis seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mayor Limberg presented the bills totaling \$31,781.01, as listed on the following bills listing:

Bills List

Chmura Economics & Analytics, LLC, Renewal Subscription Fee, 7/10/25-7/9/26	\$8,446.00
Euna Solutions, Inc., IWT Software License Fees, 7/1/25-6/30/26	5,520.00
Thomas A Skorepa, Administrative Hearing Officer Fee, May 2025	5,250.00
Blackhawk Bank & Trust VISA credit card expenses related to:	7,259.88
2 staff attending QC Business Journal Mid-Year Economic Review Event	
5 staff attending 2025 Iowa Council of Governments Staff Retreat & Iowa DOT MPO/RPA Meeting	
5 staff registration fees for 2025 National Regional Transportation Conference	
1 staff attending Illinois Bike and Walk Summit	
Managers and Administrators Meeting (costs to be reimbursed by participants)	
Iowa Intergovernmental Meeting (costs to be reimbursed by participants)	
Chief Elected and Administrators Meeting (costs to be reimbursed by participants)	

Furniture for new employee and Office Supplies
Adobe subscription, Zoom Renewal

Addendum

Rock Island County Treasurer			5,305.13
07/2025	Rent	4,841.75	
07/2025	Internet Access	88.00	
05/2025	Postage	375.38	

Mayor Limberg moved approval of the bills totaling \$31,781.01 as presented above. Ms. Mendenhall seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2024-25 Program Budget as of May 31, 2025.
Mayor Limberg explained that on Program Budget Status Report, the Commission is 92% through the fiscal year with 82% expended and within budget.
- c. Contracts/Grants for Consideration Ms. McCullough presented the following contracts and grant for consideration.
 - Contract with Rock Island County Waste Management Agency for Staff Support. The contract is for actual costs and will run from July 1, 2025 to June 30, 2026.
 - Contract with Emergency Telephone System Board of Rock Island County for Staff Support. The contract is for actual costs and will run from July 1, 2025 to June 30, 2026.
 - Contract with Scott County Kids for Financial Management. The contract is for actual costs and will run from July 1, 2025 to June 30, 2026.
 - Grant with Iowa Association of Regional Councils for Iowa Department of Economic Development for planning assistance to local governments. The grant is for up to \$20,588 and will run from July 1, 2025 to June 30, 2026.

Ms. Mendenhall moved approval of the contracts and grant as presented above. Mayor Volkert seconded the motion, and it passed unanimously.

- d. Consideration of Recommended FY2026 Commission Planning Budget Ms. McCullough noted no comments had been received from member governments regarding the proposed FY2026 draft budget and dues structure.

Mr. Brunk motioned to approve the Recommended FY2026 Program Budget as presented, and Ms. Dickson seconded. The motion passed unanimously.

- 4. Update on the Joint Purchasing Council. Mr. Schmid reported that the Joint Purchasing Council (JPC) was formed in 1986 and members voluntarily participate via a cooperative agreement that outlines roles and responsibilities. Staff prepare an estimated annual schedule of bids. The goal is to get better pricing on a number of cyclical purchases made by participating member governments. Last year, there were 12 completed bids, and there were \$3.3 million in purchases in FY2025

Program benefits include a reduction in duplicative administrative costs, such as advertising, postage, and bid preparation; buying in quantity to lower costs to equal savings to local governments; offering a central contact for vendors, and learning from other members of product performance and purchasing expertise.

There are currently 32 members, who must be considered a local government. Membership requires a cooperative agreement and following the provided guidelines. Bi-State staff facilitate 15 bids with 2-3 employees, working directly with 58 staff from various departments. The vendor database includes 150+ vendors of products that are jointly purchased. The vendor electronic platform can also reach other vendors nationally. Council meetings are periodically to review bid specifications, letting bids, awarding contracts, reviewing purchases, and resolving policy issues. JPC Coordinators works closely with the Council to schedule and process bids, including facilitating bid preparation, notices, bid openings, bid tabulations, assembling purchase orders, and coordination with vendors.

5. Questions or Comments by Commissioners. Mayor Volkert asked about the Arsenal and workforce reduction and two commands. Mr. Brunk responded that the Arsenal is working internally toward consolidation, and that they were working to maintain the museum at the Arsenal or look at partnering locally with other organizations. Mayor Harris asked if the workforce reductions would be impacted due to the increase in activity in the Middle East, and Mr. Brunk confirmed his information was current as of a few weeks ago. Mr. Davis noted the Secretary of the Army will be visiting the Arsenal in July. What isn't known is the timeline.
6. Other Business. There was no other business.
7. Adjournment. The meeting adjourned at 4:08 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Maxwell', with a long horizontal flourish extending to the right.

John Maxwell
Secretary